

OP. 34 Varsity Season Ticket Sales

PURPOSE

This policy outlines the process for varsity season ticket sales.

SCOPE

This policy applies to any person wishing to purchase varsity season tickets.

POLICY STATEMENT

- I. Season ticket holders from the previous year have the first right of refusal for varsity season tickets. Season Ticket Holders may purchase the same seat(s) or any other available seat(s)
- II. Varsity tickets will go on sale to the general public after the specified deadlines for previous season ticket holders have passed.

AUTHORITY

The Manager of Fitness is responsible to the Director/General Manager in the administration of this policy.

RESPONSIBILITY

The Manager of Finance is responsible for conducting a regular audit of ticket sales to ensure that good internal controls exist.

The Events and Services Coordinator is responsible for contacting the Season Ticket holders and the selling of tickets.